

**Resources and Governance Scrutiny Committee – Human Resources (HR) Subgroup  
Work Programme – February 2019**

<b>Meeting 4 – 2:00pm, Thursday 21 February 2019</b> <b>Report deadline Tuesday 12 February 2019</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Update on the Council's travel and expenses policy,	To receive a report on the Council's travel and expenses policy with specific reference to the consequences of the proposed changes to the Essential Car User allowance and expenses for the use of taxis in undertaking Council duties	Councillor Ollerhead – Exec Member for Finance and Human Resources	Lynne Ridsdale Carol Culley	
Highways Department HR Plan	To receive a report on the Highways Department HR plan	Cllr Stogia – Exec Member for Highways, Planning and Transport  Councillor Ollerhead – Exec Member for Finance and Human Resources	Steve Robinson Lynne Ridsdale	

B Heard survey 2018 outcomes	To receive a report on the outcomes from the 2018 B Heard survey	Councillor Ollerhead – Exec Member for Finance and Human Resources	Lynne Ridsdale	
Terms of Reference and Work Programme	To review the current terms of reference and work programme and approve the work programme		Scrutiny Support Unit	

Items to be scheduled				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
ICT Out of Hours Provision	To receive a report for information on the financial implications of the proposal to formalise out of hours provision within ICT for all fixed term ICT staff, and the standardisation of remuneration for out of hours provision	Councillor Ollerhead (Executive Member for Finance and HR)	Bob Brown	Recommendation from Audit Committee on 5/10/17 for RGSC to consider